

APPLICATION CHECKLIST

FOR
CERTIFIED PROFESSIONAL IN EROSION AND SEDIMENT CONTROL™

Please use the following checklist to assemble your application packet. Doing so will ensure that your application is complete which will prevent unnecessary delays.

If you have questions, please contact our office at **(02)4677 0901**. We will be happy to assist you. Also, see the “Top 5 Reasons Why Applications Are Delayed” .

Required Materials*

- Application for Certified Professional in Erosion and Sediment Control (*original + electronic copy*)
- Background Info, Special Needs, Education, and Accreditations (*original + electronic copy*)
- University transcripts, if any (*original + electronic copy*). Student copies are OK
- Professional Experience Profile for each job (that is, employment position) that you wish to report erosion and sediment control experiences (*original + electronic copy*)
- Contact information for four (4) referees. Only two (2) can be from your immediate workgroup (*original + electronic copy*)
- Appropriate fee (company/personal cheque, Visa®, or MasterCard®). Credit card payments should use the form below (*original only – NO COPIES*) Direct deposit to CBA Camden, BSB 062 516, A/C 10032321. Please notify the office when a direct deposit is made.

* Application cannot be processed until required materials are provided.

Optional Materials†

- Resume/ curriculum vitae (*original + electronic copy*)
- Additional documentation (*original + electronic copy*)

† Optional materials should provide information that amplifies or clarifies the work experiences documented on the Professional Experience Profile. Please avoid sending vague or unrelated information.